



# WEST BENGAL GREEN ENERGY DEVELOPMENT CORPORATION LTD

CIN: U40108WB2007SGC121189

Bikalpa Shakti Bhavan, Plot – J1/10, Block - EP & GP,  
Sector - V, Salt Lake City, Kolkata - 700 091

Ph: 033- 2357-6361, E-mail: wbgedcl@rediffmail.com, Website: www.wbgedcl.in

Memo No. WBGEDCL/38(Vol-II)/Phase-I/1179

Dated:- 07.12.2022

## NIT No. WBGEDCL/NIT-01/2022-2023

**Sub: Sealed Quotation for site inspection of 100 nos old Solar PV Power plant installed during the year 2015-16 ranging from 2 kWp to 10 kWp.**

1.0 West Bengal Green Energy Development Corporation Ltd herein referred to as WBGEDCL invites **sSealed Quotations** from experienced, bonafied and resourceful contractors for execution of work mentioned below.

Sl. No.	Name of work	Completion time
1.	Site inspection and tit bit rectification as & if required at site of tentative 100 nos old Solar PV Power plant installed during the year 2015-16 ranging from 2 kWp to 10 kWp installed in different districts of West Bengal.	45 days

**2.0 Estimated Cost of the project: Rs. 40,000/- (Rupees Fourty Thousand only).**

3.0 Eligibility Criteria: (1) The bidder must have experience in Solar Projects ( Solar Power plant execution or Maintenance, SLS, Home Lighting System, etc) before the date of publication of this notice. The bidder must submit the respective Work Order and Completion Certificate.

(2) The bidder must have office in West Bengal, Valid GSTIN, PAN, Trade License and Professional Tax.

### General Condition of Contract (GCC):

1. Last date of submission of tender paper:- Up to 2-00 P.M. of 19.12.2022 at Office of the Chief Engineer, WBGEDCL, J-1/10, EP & GP Block, Salt Lake Electronics Complex, Sector-V, Kolkata-700091.
2. Opening date of tender paper At 3-00 P.M. of 19.12.2022 at Office of the Chief Engineer, WBGEDCL, J-1/10, EP & GP Block, Salt Lake Electronics Complex, Sector-V, Kolkata -700 091.
3. The offers should be submitted in two sealed envelopes for Part-A & Part-B should in turn be enclosed in one larger sealed envelope addressed to **The Chief Engineer, West Bengal Green Energy Development Corporation Limited**, Bikalpa Shakti Bhavan, Plot-J-1/10, Block- EP&GP, Sector-V, Salt Lake Electronics Complex, Kolkata – 700 091, with the following information superscribed:



Part-A: BID FORM and Credential documents.

Part-B: Price BID (BOQ)

The bidder shall note that any conditional offer in respect of discounts on the prices/conditional supply and technical specifications will not be considered. All pages of offers are to be signed by authorized signatory in each page and company seal should be affixed on each page. In case of non compliance, offer is liable for rejections.

4. The Tender paper will not be sent by post.
5. Rate quoted by the tenderers would remain valid for acceptance up to 3 (three) months from the date of opening of tender.
6. Cost consideration of additional work : If the cost of any additional work required to be executed at any site could not be derived from the obtained rate of different items against this tender, the cost of additional work will be considered at per PWD (Govt. of WB) Schedules (latest) rate.
7. Any evidence of unfair Trade Practices including over charging, price fixing, cartel etc. as defined in various statutes, will automatically disqualify the bidders.
8. **Security Deposit** : Security money shall be 10% of the executed work value, which will be retained for a period of 45 days from the date of satisfactory completion of the whole job.
9. Tenderers are supposed to visit the work site with prior intimation & approval from WBGEDCL before submitting the Tender/Quotation.
10. WBGEDCL does not bind itself to accept the minimum rate & reserves the right to cancel any or all the tenders without assigning any reason.
11. Price: The Basic price is fixed and firm. However if the tax structure will change it may be considered by WBGEDCL against the prayer of the Contractor. Prices will be quoted and payable in Indian Rupees only.
12. Payment:

All payments to be made to the Contractor under the contract will be in Indian rupees only. Payment schedule proposed to be as follows:

SI No	Work Head	Pattern of release of payment
(i)	After completion of the above said job.	90% of the total executed value.
(ii)	Security Deposit for 45 days	Security money @ 10% of the executed work value will be retained for a period of 45 days from the date of satisfactory completion of the

SI No	Work Head	Pattern of release of payment
		whole job.

WBGEDCL will prepare progressive bill and make payment on the basis of Invoice.

13. Taxes , Duties, Levies :

- (a) The quoted Price is inclusive of taxes and duties.
- (b) No variation in the Taxes will be allowed.
- (c) Income Tax will be deducted at source as per provisions of the Income Tax Act and a certificate of such deduction made in each financial year will be furnished to the contractor by disbursing officer.
- (d) Sales Tax, GST, Building and other Construction Workers Welfare Cess or any other tax or cess will also be deducted from the bills of the contractor.
- (e) The contractor will comply with the proper bye laws and legal orders of the local body or public authority under the jurisdiction of which the work is executed and pay all fees and charges for which he may be liable. Nothing extra will be payable on this account.

14. Variation: The work volume may increase or decrease up to 25% of the tendered quantity.

15. The work shall have to be executed as per specification, terms and condition mentioned as per WBGEDCL's General Condition of contract. Conditional tender will not be accepted in any case.

16. Water and Electricity: The arrangement of construction power and water, if required, during execution of the work, will be arranged by the contractor within the contract value.

17. Bid documents of the Agency concerned those were involved in execution of the given installed project (proposed systems considered for inspection) are not allowed for participation.

18. Overall Controlling Officer and Site Controlling Officer: The Chief Engineer, WBGEDCL shall be the Controlling Officer of the Work.

19. Paying Authority: Chief-Finance & Accounts, WBGEDCL shall be the Paying Authority.

20. In case of any query the bidders may contact through our email-id [wbgedcl@rediffmail.com](mailto:wbgedcl@rediffmail.com) or physically at Office of the Chief Engineer, WBGEDCL, J-1/10, EP & GP Block, Salt Lake Electronics Complex, Sector-V, Kolkata-700 091.

**Special Condition of the Contract (SCC)**

**1. Title of the Work**

Site inspection and tit bit rectification as & if required at site of tentative 100 nos old Solar PV Power plant installed during the year 2015-16 ranging from 2 kWp to 10 kWp

**2. Tentative Location of Installations (district wise)**



- Kolkata – 15 nos
- North 24 Pgs – 30 nos
- South 24 Pgs – 05 nos
- Darjeeling – 02 nos
- Beharampur – 01 no
- Purba Mednipur – 18 nos
- Pashim Mednipur – 06 nos
- Howrah – 07 nos
- Hooghly – 09 nos
- Purba Burdwan – 03 nos
- Birbhum – 03 nos
- Nadia – 01 no

Detail list of sites will be handed over to the successful bidder for survey. The contractor has to take necessary actions and arrange for site visit after prior discussion with the school authority.

### 3. Scope of Work

The scope of work will include but not limited to the followings:

- a) Site Visit and assessment of the present status of the Power plant. Noting of BOM details. Pictures of school (school name should be present), SPV Array yard, Inverter and other equipment.
- b) Tit bit rectification at site as/if required. Rectification may include – tightening of loose connection, replacement of Fuse/SPD/MCB/MC4 connector, etc at site.
- c) Preparation of report as per format, provided by WBGEDCL.
- d) Discussion with the School authority and documentation of remarks if any.
- e) The contractor has to provide separate rate with make & specification for the tit bit products that may be required at site for replacement. The contractor has to take permission at site from WBGEDCL on telephone by submission of proper pictures/justification for the replacement required. WBGEDCL may pay on case-to-case basis.
- f) Submission of detailed report mentioning material details & cost estimate of the non-operational power plants if any found during inspection.

### 4. Completion Time

The work must be completed within **45 days** from the date of handing over of site.

### 5. Approval

Sample & Materials: Contractor will obtain approval for the sample materials to be delivered under the project.



**6. Materials and Workmanship**

Experienced people/ Engineer should be deployed for the job. All materials will be of the best quality and workmanship capable of satisfactory operation under the operating and prevailing climatic conditions of respective. Unless otherwise specified, they will conform in all respect to the latest edition of the relevant code and standards. The project must be supervised by a experienced person so that the work will be as per drawing and related IS/IEC Code. The work have to be performed confirming safety precaution of all level of worker during execution of the project.

*SR/-*  
(P. C. Rauth)  
Chief Engineer

List of Enclosures:

- a) Bid Form
- b) Price Schedule (BOQ)

Memo No. WBGEDCL/ 38 (Vol-1) / *Phase-I* / 1179 (iii)

Dated, 07.12.2022

- 1. Chief-Finance & Accounts, WBGEDCL
- 2. Notice Board, WBGEDCL.
- ✓ 3. WBGEDCL, Website

*SR*  
07/12/22  
Chief Engineer



### CHECK LIST

SI No	Documents	Submitted (Y/N)
1	Bid Document ( Annexure-1)	
2	Credential-1: Work Order and Completion Certificate	
3	Credential-2: GSTIN, PAN, Trade License and Professional Tax.	
4	BOQ ( Annexure-2)	
5	Rates for Supply and Fitting of Balance of System Items (Annexure-3)	

**Bid Form**  
(To be submitted by bidders on official letter head of the company)

Ref. No:

Date:

To,  
The Chief Engineer,  
WBGEDCL  
Bikalpa Sakti Bhaban,  
Plot :J1/10, Block : EP-GP ,  
Sector -V , Saltlake ,  
Kolkata -700091

**Subject :** Site inspection of 100 nos old Solar PV Power plant installed during the year 2015-16 ranging from 2 kWp to 10 kWp installed in different districts of West Bengal.

**Reference :** NIT No: WBGEDCL/ NIT- 01/2022-23 Dated.....

Sir,

I, the undersigned, being the authorized signatory of M/s..... ( Name of the Bidder), having read and examined in detail the quotation including minimum eligibility criteria in particular, instruction to Bidders, general terms & conditions, special terms & conditions and specification, do hereby submitting our offer to execute the contract as per terms & conditions as said forth in your Tender document.

1. We confirm having submitted the eligible criteria as required by you in your quotation along with this proposal. In case you require any further information or clarification in this regard, we agree to furnish the same in time.
2. A blank copy of the quotation, duly signed is also submitted as a proof of our acceptance of all specifications as well as terms & Conditions.
3. Our contact details related to this tender are as follows:

Information	Local office ( In West Bengal)	Head office
Name of the Contact Person		
Designation		
Telephone No		
Fax No		
Mobile No		
Email Address		

4. We confirm that our bid in response to the quotation is consistent with all the requirements of submission as stated in the Tender Document and subsequent communications from WBGEDCL.



We have neither made any statement nor provided any information in this Bid, which to the best of our knowledge is materially inaccurate or misleading. Further, all the confirmations, declarations and representations made in our Bid are true and accurate.

6. We declare that the submitted our offer is without any deviations and are strictly in conformity with the documents issued by WBGEDCL.
7. We declare that content of the Tender Document including quotation and subsequent corrigendum, addendum, if any, are acceptable to us and we have not taken any deviation in this regard. This is to expressly certify that our offer contains **no deviation** either in direct or indirect form.
8. We also declare that in case any deviations are noticed which might have crept inadvertently, that such deviations without reservation of any kind are automatically deemed to have been withdrawn by us.
9. If you accept our offer, we agree to complete the entire work in accordance with work completion time given in the Tender document. We fully understand that the work completion time stipulated in is the essence of the contract, if awarded.
10. We also declare that, we have never been blacklisted and / or there were no debarring actions against us as on date due to any reason what-so-ever, by any Government or Government Agencies. In the event of any such information pertaining to the aforesaid matter found at any point of time either during the course of the contract or at the bidding stage, our bid/contract will be liable for truncation / cancellation / termination without any notice at the sole discretion of WBGEDCL.

**Company Seal :**

**Name :**

***Signature***

**Designation:**



**BOQ**

**(In the letterhead of the Company)**

Name of the Work: Site inspection and tit bit rectification as & if required at site of tentative 100 nos old Solar PV Power plant installed during the year 2015-16 ranging from 2 kWp to 10 kWp installed in different districts of West Bengal.

NIT no.: **NIT No. WBGEDCL/NIT-01/2022-2023**

Bidder name:

Sl no	Description	Unit	Qty	Unit rate (Rs)	GST (Rs)	Unit rate including GST (Rs)	Total amount (Rs)
(1)	(2)	(3)	(4)	(5)	(6)	(7) = (5+6)	(8) = (4*7)
1	Site inspection and tit bit rectification as & if required at site of tentative 100 nos old Solar PV Power plant installed during the year 2015-16 ranging from 2 kWp to 10 kWp installed in different districts of West Bengal.	System	100				

**Total Quoted rate in words:.....only**

Signature of the bidder with Seal & date

Name:

Designation



## Rates for Supply and Fitting of Balance of System Items

Name of the Work: Site inspection and tit bit rectification as & if required at site of tentative 100 nos old Solar PV Power plant installed during the year 2015-16 ranging from 2 kWp to 10 kWp installed in different districts of West Bengal.

NIT no.: NIT No. WBGEDCL/NIT-01/2022-2023

Bidder name:

SI No	Items	Make/Specification (two brand have to be proposed)	Amount (Rs)
1	DC Fuse		
2	AC Fuse		
3	DC SPD		
4	AC SPD		
5	MC4 connector		
6	MCB		
7	DC Cable		
8	Other Items if required then specify		

\*Note: This rate is only for reference. WBGEDCL may or not consider the rate quoted. The above rate will not be considered for financial evaluation.

Signature of the bidder with Seal & date

Name:

Designation