



West Bengal Green Energy Development Corporation Ltd

(A Govt. of West Bengal Company)

CIN: U40108WB2007SGC121189

:Registered & Corporate Office:

Bikalpa Shakti Bhavan, Plot-J-1/10 EP, GP Block, Salt Lake Electronics Complex,
Sector-V, Kolkata – 700 091

Ph: 033-2357-6361, Website: www.wbgedcl.in ::e-mail: wbgedcl@rediffmail.com

Ref. No. WBGEDCL/215(III)/O&M/2 MWp/

Dated: 27.02.2023

Section-I

DETAILED NOTICE INVITING TENDER

1.0 West Bengal Green Energy Development Corporation Ltd herein referred to as **WBGEDCL** invites e-tender through Domestic Competitive Bidding (DCB) from resourceful, reputed, eligible, competent and established manpower service provider and Security Agencies having registered offices in West Bengal for providing 13 nos. of outsourced manpower service in respect of different position for the period of 12 (Twelve) months and finalization of Rate of percentage of service charges for providing outsources manpower. The outsourced personnel would be posted in WBGEDCL Solar Power Plant at Jamuria, West Burdwan.

NIeT No: WBGEDCL/NIeT-03/2022-23 Dated 27.02.2023

Estimated Cost : Rs. 14.80 Lakh

2.0 Cost of Tender Document (Tender Fee):

Cost of Tender document is **Rs 3,000/- (Rupees Three Thousand only)**. The cost of tender document is non-refundable. The tender fee may be remitted online through <http://wbtenders.gov.in> portal.

3.0 Bid Security(Earnest Money Deposit (EMD)) :

The Bid Security / EMD is **Rs. 29,612/- (Rupees Twenty Nine Thousand Six Hundred Twelve only)**. Necessary Earnest Money (EMD) may be remitted online through <http://wbtenders.gov.in> portal.

4.0 Variation, Additions and Omissions

WBGEDCL reserves the right to alter, amend, omit or otherwise vary the allotment quantities of power plant as may be necessary but such variation will be limited to +/- 10% (Plus or minus ten percent) of the original order. Payment shall however be made as per actual execution of work.

5.0 Schedule of Dates for e-Tendering:

SL. No	PARTICULARS	DATE & TIME
1.	Date of uploading of N.I.T. Documents (Online)	01.03.2023
2.	Documents download start date (Online)	01.03.2023 from 10.00 A.M.
3.	Pre-Bid meeting At WBGEDCL HQ, Bikalpa Shakti Bhavan, J1/10,EP&GP Block, Sec-V, Salt lake, Kolkata-700091	06.03.2023 At 11.30 A. M.
4.	Reply of Pre- bid Query upload	06.03.2023 At 2.30 p.m.
5.	Bid proposal submission start date (Online)	06.03.2023 from 3.30 P.M.

SL. No	PARTICULARS	DATE & TIME
6.	Bid proposal Submission end date (Online)	27.03.2023 up to 4.00 P.M.
7.	Bid opening date for Technical proposal (Online)	30.03.2023 at 11.00 A. M.
8.	Date of Opening of financial bid	Will be intimated later

6.0 In the event of e-filling, intending bidder may download the tender documents from the website <http://wbtenders.gov.in> directly with the help of Digital Signature Certificate. Necessary cost of tender documents (tender fees) amounting to **Rs. 3,000/- (Rupees three thousand only)** may be remitted online mode through <http://wbtenders.gov.in> portal.

7.0 All bids must be supported by bid security (EMD) for an amount of **Rs. 29,612/- (Rupees Twenty Nine Thousand Six Hundred Twelve only)** online mode through <http://wbtenders.gov.in> portal.

9.0 The successful bidder have to be submitted Additional Security Performance @ 10% of the tendered value, if the bid value is 80% or less of the estimated Cost put to the tender.

10.0 Qualifying Requirement For Bidders:

The Bidder must have to meet the following conditions for participation of bidding:

10.1 General :

The Bidder, who intends to participate in the Bid, must have to meet the following criteria:

- i) The Bidder shall be a Registered Company/Firm/Proprietorship incorporated in India under the Companies Act, 1956 or 2013/Indian Partnership Act, 1932/LLP Act, 2008 including any amendment thereto.
- ii) Bidders shall have to submit the audited Annual Accounts for the last three financial years 2019-20, 2020-21 and 2021-22.
- iii) The bidder shall have valid GSTIN, Professional Tax, Trade Licence. Proof of registration document(s) to be provided by the bidder.
- iv) Bidder shall have establishment (Registered/branch office/service centre) for at least three years anywhere in West Bengal. As a proof, the bidder has to submit valid trade licence and professional tax registration for last three years. No conditional offer will be accepted.

10.2 Financial Capability:

The Bidder, who intends to participate in the Bid, must have to meet the following criteria:

- a) Minimum Average Annual Turnover (MAAT) of the Bidder for best 3 (three) financial years out of the last 5(five) financial years shall at least **Rs. 22.20 lakh** (Rupees twenty two lakh twenty thousand only). Separate Certificate of Auditor has to be submitted with UDIN.
- b) Liquid Asset ** of the Bidder shall be at least **Rs. 44.40 lakh** (Rupees forty four lakh forty thousand only). Bidder shall have liquid assets or/and evidence of access to or availability of credit facilities to make good the shortfall in liquid asset, if any.
- c) Net Worth should be positive.

**Liquid Asset (LA) : 'Liquid Asset' shall mean cash and bank balances and fixed deposits in the name of the bidder as certified by a Chartered Accountant on a date not more than one month before the bid opening date.

10.3 Technical Capability

Minimum **50 (fifty)** numbers of Manpower & Security Guards employed in different organizations in last 12 (twelve) months as on the date of issuance of NIE T.

Note: The Experience of the bidder will only be considered.

11.0 Validity of offer:

Validity of the offer shall be 180 days from the date of opening of the financial bid. However, it may be extended in case of exigencies with consent from the successful bidder(s).

12.0 WBGEDCL is not bound to accept the lowest tender. WBGEDCL reserves the right to accept or reject any bid partly or fully or cancel the bidding without assigning any reason thereof and in such case no bidder/ intending bidder shall have any claim arising out of such action.

13.0 If the offer is submitted without or inadequate Earnest Money (Bid Security), the bid will not be opened. Incomplete offer will be liable for rejection.

14.0 A prospective bidder requiring any clarification on bidding documents may notify the WBGEDCL by uploading the same in the e-tendering portal, which shall be available to all the participant bidders, as per Standard Format . The soft copy of the same must be sent in Excel format at the mail address : **wbgedcl@rediffmail.com**.

15.0 The Tender Inviting Authority reserves the right to modify, amend or supplement the Tender Document. Any corrigendum, notification concerned to this tender will be published in the e- tender portal **<https://wbtenders.gov.in>** and it will be part & parcel of the tender. The bidders are therefore advised to follow the website for such corrigendum, notification etc.

16.0 The successful bidder have to be submitted Security Performance @ 3% of the tendered value of the estimated Cost put to the tender.

17.0 Other information as well as terms and conditions, which do not covered in the NIE T, have been incorporated in Instructions to Bidders (Section II), General Condition of Contract (Section III) and Special Conditions of Contract (Section IV), Technical specification (Section-VI), Dawning (Section VII) of this tender.

18.0 Address for Communication

The Chief Engineer

West Bengal Green Energy Development Corporation Ltd

Bikalpa Shakti Bhavan,

Plot-J-1/10 EP, GP Block,

Salt Lake Electronics Complex,

Sector-V, Kolkata – 700 091

Ph: 033-2357-6361 , Website: www.wbgedcl.in , E-mail: wbgedcl@rediffmail.com

Sd/-
Chief Engineer

Memo No. WBGEDCL/215(III)/O&M/2 MWp/ 1571 (iii)

Dated, 27-02-23

Copy forwarded to:

1. Chief-Finance & Accounts
2. Notice Board, WBGEDCL
- ✓ 3. Website, WBGEDCL

Jed 27/2/23
Chief Engineer