



**West Bengal Green Energy Development Corporation Ltd**  
(A Govt. of West Bengal Company)

**: Registered & Corporate Office :**  
Bikalpa Shakti Bhavan, Plot-J-1/10 EP, GP Block, Salt Lake Electronics Complex,  
Sector-V, Kolkata – 700 091  
Ph: 033-2357-6569/6361 :: Fax: 033-2357-6569  
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(CIN-U40108WB2007 SGC 121189)

**Notice Inviting Quotation**

Quotation No. WBGEDCL/ Q-1/2023-24/

Dated: 09.06.2023

Sealed SOS Quotation are invited by West Bengal Green Energy Development Corporation Limited from Established, Reliable and Experienced Contractors for the following job:

Sl.No.	Description	Quantity
1	Maintenance and Supply of Transformer oil along with existing Transformer oil filtration & Dehydration for Re-filling, etc in respect of 11/0.4 kV, 1 MVA transformer (Century Make) installed at 2 MWp SPV Power Plant, Jamuria, Asansol, Dist: Burdwan, West Bengal.	1 Job.

- ❖ Last Date & Time of submission of Quotation: 19.06.2023 up to 12.00 p.m.
- ❖ Date & Time of opening of Bids: 19.06.2023 at 12.30 p.m.
- ❖ Completion Time: 15 days from the date of issuance of the LOA.

**Technical Details::**

The Job for Oil filtration of Transformer should include but not limited to the followings:

1. Tit Bit maintenance as required.
2. Supply of Transformer Oil as required at site.
3. Transformer Oil Filtration & Dehydration for Re-filling and Transportation of Filter Machine, Test Set, etc in respect of Supply of Transformer oil for Refilling and supply of Silica Gel of rating 1 MVA (Century Make) at 2MWp SPV Power Plant at Jamuria, Asansol, West Burdwan and allied work on Turn Key basis.
4. Di-electric test of oil at Site (before & after Filtration).
5. Supply and Replacement of Breather, LT side Gasket, Oil Seal on the Stud, etc, as required at site.

**Terms & Conditions::**

- ❖ The whole system should be guaranteed for a period of 1 (One) year. Any maintenance required during such time should be done by the bidder at free of cost within 2 days of intimation.
- ❖ The bidder should visit the Site at Jamuria for assessment of the Transformer before bidding. If any extra work required at site, than may be intimated to WBGEDCL & quote accordingly.



- ❖ The quotation should include a break-up price sheet for the Spares if required, labour cost, transportation cost, etc along with tax as applicable for individual items. (format attached)
- ❖ The bidder should provide *the price of transformer oil on per litre basis*. The payment will be done on actual requirement of Oil at site.
- ❖ The Parties/Contractor should have a permanent regional office / service center in Kolkata/Bundwan/Jamuria on operation for at least 1(one) years prior to the publication date of this notice. Supporting documents to be provided along with the quotation.

#### Payment terms::

- ❖ 90% payment shall be made on successful operation of the System(s) for 15 days.
- ❖ Balance 10% shall be made after 90 days of satisfactory performance and submission of warranty certificate.
- ❖ All payment shall be made on the basis of actual measurement for the quantified items as per schedule of works.
- ❖ The Contractor shall submit the bill / invoice in triplicate for the work executed showing separately GST and any other statutory levies in the bill / invoice, Completion certificate duly certified by WBGEDCL Site Supervisor, Re-filled Transformer Oil details, Transformer Testing certificate before commission of the system, Warranty Certificate of one year.
- ❖ Penalty: If the Contractor shall fail to complete the works within the time prescribed herein or extended time for completion, then the Contractor shall pay to the Company a sum amounting to half percent(0.50%) of the value of works as liquidated damages for such delay or every week or part thereof which shall elapse between the time prescribed or extended time as the case may be and the date of completion of the work in each phase, subject to a maximum of five percent(5%) of the contract price which will be re-covered from respective bill/EMD/Security as applicable. The Company may, without prejudice to any, all other method of recovery deduct the amount of such damages from any money in their hand due or which may become due to the Contractor the payment or deduction of such damages shall not relieve the contract or from this obligation to complete the works or from any other of his obligations and liabilities under the contract. If there is a valid acceptable reason for delay of execution, the Controlling Officer may at his discretion consider lower down of the liquidated damage or even waive the liquidated damage on having written prayer from the contractor along with valid reason.
- ❖ The GCC of WBGEDCL will be followed as & when required.
- ❖ Controlling Officer: The Managing Director/Chief Engineer, WBGEDCL will be Controlling Officer of the work .
- ❖ Supervising officer: Project Engineer, WBGEDCL.
- ❖ Paying Officer: Chief Finance & Accounts, WBGEDCL is the Paying Authority of the work.
- ❖ Variation, Additions and Omissions: WBGEDCL reserves the right to alter, amend, omit or otherwise vary the quantity as may be necessary but such variation will be limited to +/-25% (Plus or minus twenty five percent) of the original order. Payment shall however be made as per actual execution of work.
- ❖ Executed work value: The value of work may vary +/-10% (Plus or minus ten percent) of the contact value.



Quotation & Documents to be provided in sealed envelope:

- 1) Bid Form (Proforma-1)
- 2) BOQ
- 3) Service center details.
- 4) Similar work experience supported with LOA copy & Completion certificate.

For any information regarding the Job, please contact:

1. Project Engineer: Mob no.9836395229
2. Jamuria Site Supervisor: Mob no.9434578950/9641113470

WBGEDCL reserves the right to accept or reject the quotation without assigning any reason what-so-ever.

Memo no. WBGEDCL/5A(V)/99(iii)

Copy for information to:

1. CFA, WBGEDCL
2. Notice Board, WBGEDCL.
3. Official Website, WBGEDCL.

*Janta* 09/6/2023  
Managing Director  
Dated: 09.6.2023

*Janta* 09/6/2023  
Managing Director

Proforma -(1)

Bid Form

(To be submitted by bidders on official letter head of the company)

Ref. No:

Date:

To,  
The Managing Director,  
WBGEDCL  
Bikalpa Sakti Bhaban,  
Plot :J1/10, Block : EP-GP ,  
Sector -V , Saltlake ,  
Kolkata -700091

**Subject : Quotation for Maintenance and Supply of Transformer oil along with existing Transformer oil filtration & Dehydration for Re-filling, etc in respect of 11/0.4 kV, 1 MVA transformer (Century Make) installed at 2 MWp SPV Power Plant, Jamuria, Asansol, Dist: Bundwan, West Bengal.**

**Reference :** Quotation No. WBGEDCL/ Q-1/2023-24/

Dated:

Sir,

I, the undersigned, being the authorized signatory of M/s..... ( Name of the Bidder), having read and examined in detail the quotation including minimum eligibility criteria in particular, terms & conditions, payment terms & conditions and specification, Warranty details, etc do hereby submitting our offer to execute the contract as per terms & conditions as said forth in your document.

1. We confirm having submitted the eligible criteria as required by you in your Quotation along with this proposal. In case you require any further information or clarification in this regard, we agree to furnish the same in time.
2. A blank copy of the Quotation Document, duly signed is also submitted as a proof of our acceptance of all specifications as well as terms & Conditions.
3. Our contact details related to this work are as follows:

Information	Local office ( In West Bengal)	Head office
Name of the Contact Person		
Designation		
Telephone No		
Fax No		
Mobile No		
Email Address		

4. We confirm that our bid in response to the Quotation is consistent with all the requirements of submission as stated in the Quotation Document and subsequent communications from WBGEDCL.

5. We have neither made any statement nor provided any information in this Bid, which to the best of our knowledge is materially inaccurate or misleading. Further, all the confirmations, declarations and representations made in our Bid are true and accurate.
6. We declare that the submitted our offer is without any deviations and are strictly in conformity with the documents issued by WBGEDCL.
7. We declare that content of the Quotation Document/NIQ including NIQ and subsequent corrigendum, addendum, if any, are acceptable to us and we have not taken any deviation in this regard. This is to expressly certify that our offer contains no deviation either in direct or indirect form.
8. We also declare that in case any deviations are noticed which might have crept inadvertently, that such deviations without reservation of any kind are automatically deemed to have been withdrawn by us.
9. If you accept our offer, we agree to complete the entire work in accordance with work completion time given in the Tender document. We fully understand that the work completion time stipulated in is the essence of the contract, if awarded.
10. We also declare that, we have never been blacklisted and / or there were no debarring actions against us as on date due to any reason what-so-ever, by any Government or Government Agencies. In the event of any such information pertaining to the aforesaid matter found at any point of time either during the course of the contract or at the bidding stage, our bid/contract will be liable for truncation / cancellation / termination without any notice at the sole discretion of WBGEDCL.

Enclosure: (1) BOQ

- (2) Company Credential document.
- (3) Company Service center details.

**Company Seal :**

**Name :**

**Signature**

**Designation:**



1-2

BOQ

(To be submitted by bidders on official letter head of the company)

**Subject :** Maintenance and Supply of Transformer oil along with existing Transformer oil filtration & Dehydration for Re-filling, etc in respect of 11/0.4 kV, 1 MVA transformer (Century Make) installed at 2 MWp SPV Power Plant, Jamuria, Asansol, Dist: Burdwan, West Bengal.

**Reference :** Quotation No. WBGEDCL/ Q-1/2023-24/

Dated:

Sl No	Work Description	Qty	Rate	Amount ( Rs)
1	*Supply of Transformer Oil as required at site. (proposed supplied oil details to be provided)	200 Lit		
2	Supply & replacement of Silica Gel.	1 Job		
3	Supply and Replacement of Breather, LT side Gasket, Oil Seal on the Stud, etc, as required at site.	1 Job		
4	Maintenance and Transformer Oil Filtration & Dehydration for Re-filling and Transportation of Filter Machine, Test Set, etc in respect of Supply of Transformer oil for refilling of Transformer rating 1 MVA (Century make) at 2MWp SPV Power Plant at Jamuria, Asansol, West Burdwan and allied work on Turn Key basis.	1 Job		
A	Total:			
B	GST @.....% on Sl no.(1)			
C	GST @.....% on Sl no.(2&3)			
D	GST @.....% on Sl no.(4)			
	<b>TOTAL (A+B+C+D):</b>			
<b>RUPEES :</b>				

*\*The payment for transformer oil will be made on actual basis as will be required at site.*

Company Seal :

Name :

Signature

Designation: