



West Bengal Green Energy Development Corporation Ltd

(A Govt. of West Bengal Company)
(CIN-U40108WB2007 SGC 121189)

: Registered & Corporate Office :

Bikalpa Shakti Bhavan, Plot-J-1/10 EP, GP Block, Salt Lake Electronics Complex,
Sector-V, Kolkata - 700 091

Ph: 033-2357-6361, Website: www.wbgedcl.in :: E-mail: wbgedcl@rediffmail.com / wbgedcl2007@gmail.com

Memo No. NRES-30/16/2024-WBGEDCL-NRES/ 16

Dated, 11.04.2025

Recruitment Circular No. 01/2025/WBGEDCL

Application in the prescribed format given, are invited from Indian Citizens for recruitment to the under mentioned Contractual Post in the Project Management Unit (PMU) for a period of 01(one) year under West Bengal Green Energy Development Corporation Ltd (WBGEDCL).

Project Manager (Electrical) - 01(One) Post	
Qualification	Bachelor's degree in electrical engineering from recognized Institution.
Experience	Minimum 20 Years experience as electrical engineer. If retired not below the rank of Superintending Engineer of any Central or State Govt Department/Govt. Organizations/Corporations.
Maximum Age Limit	63 Years.
Remuneration	Monthly remuneration to be fixed existing procedure of Government employees. (Last pay drawn - pension) or Consolidated Rs. 80,000/- per month.
Project Co-Ordinator (Electrical) - 01(One) Post	
Qualification	Bachelor's degree in electrical engineering from recognized Institution.
Experience	Minimum 15 Years experience as Electrical Engineer. If retired not below the rank of Divisional Engineer or Executive Engineer of any Central or State Govt Department/Govt. Organizations/Corporations.
Maximum Age Limit	63 Years.
Remuneration	Monthly remuneration to be fixed existing procedure of Government employees. (Last pay drawn - pension) or Consolidated Rs. 70,000/- per month.
Project Executive (Electrical) - 01(One) Post	
Qualification	Bachelor's degree in electrical engineering from recognized Institution.
Experience	Minimum 05 Years experience as Electrical Engineer in Renewable Energy field.
Maximum Age Limit	40 Years.
Consolidated Remuneration	Rs. 50,000/- per month.
Project Executive (Civil) - 01(One) Post	
Qualification	Bachelor's degree in civil engineering from recognized Institution.
Experience	Minimum 05 Years experience as Civil Engineer, knowledge in structural design, estimate and design software such as AutoCAD, Staad PRO as applicable.
Maximum Age Limit	40 Years.
Consolidated Remuneration	Rs. 50,000/- per month.
Project Executive (Mechanical) - 01(One) Post	
Qualification	Bachelor's degree in mechanical engineering from recognized Institution.
Experience	Minimum 05 Years experience as Mechanical Engineer, knowledge in design software.
Maximum Age Limit	40 Years.
Consolidated Remuneration	Rs. 50,000/- per month.

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Assistant Project Executive (Electrical) - 03(Three) Posts	
Qualification	Diploma in Electrical Engineering from recognized Institution.
Experience	Minimum 03 Years experience as Electrical Engineer in Renewable Energy field.
Maximum Age Limit	35 Years.
Consolidated Remuneration	Rs. 25,000/- per month.
Assistant Project Executive (Civil) - 01 (One) Post	
Qualification	Diploma in Civil Engineering from recognized Institution.
Experience	Minimum 03 Years experience as Civil Engineer, knowledge in structural design and design software.
Maximum Age Limit	35 Years.
Consolidated Remuneration	Rs. 25,000/- per month.
Assistant Project Executive (Mechanical) - 01 (One) Post	
Qualification	Diploma in Mechanical Engineering from recognized Institution.
Experience	Minimum 03 Years experience as Mechanical Engineer and design software.
Maximum Age Limit	35 Years.
Consolidated Remuneration	Rs. 25,000/- per month.
Finance Executive - 01 (One) Post	
Qualification	Graduate (B.Com) with knowledge of Tally & Computer applications from any reputed Institution.
Experience	Minimum 03 Years working experience of any reputed organization.
Maximum Age Limit	35 Years.
Consolidated Remuneration	Rs. 25,000/- per month.

Important Information to Candidates

1. The interested candidates having required qualifications and experience may make an application in the prescribed format to be downloaded from the website. The application in the downloaded format along with self-attested photocopies of documents in support of qualification, experience, age etc. and duly completed in all respect and duly signed by the applicant is to be submitted to the "**Managing Director, West Bengal Green Energy Development Corporation Ltd., Bikalpa Shakti Bhavan, J-1/10, EP & GP Block, Salt lake, Sector-V, Kolkata - 700 091**" in a closed envelop in the format of "**Application for the Post of**". Recent self-attested photograph is to be pasted on the right-hand corner of the application.
2. An applicant would be eligible to make application for 01(one) category of post only. The choice of the applicant for multiple categories of post will not be entertained and in such case the application of the said applicant would be cancelled for all categories of post applied for. Submission of more than 01 (one) application for application for 01 (one) particular post is strictly forbidden. The candidature of a candidate, who submits more than 01 (one) application for admission to the selection procedure, will be cancelled even if he/she is admitted to the same.
3. The last date of receipt applications by this office is **30th April, 2025** up to **4.00 p.m.** Applications received after 4.00 p.m. on **30th April, 2025** will not be considered due to any reason whatsoever even if it is sent by post/courier service prior to any date of **30th April, 2025**. The candidates who intend to submit application by hand will submit in the drop box placed in the 1st Floor, Bikalpa Shakti Bhavan, EP & GP Block, Saltlake, Sector-V, Kolkata - 700091.
4. Candidate should put his/her signature in the application form, and it should be identical during interview and subsequent correspondence. Otherwise, his/her candidature may be cancelled.
5. Candidates in service either in Government/local statutory body/Govt. Undertaking should apply through proper channel. They may submit an advance copy of application addressed to the "**Managing Director, West Bengal Green Energy Development Corporation Ltd., Bikalpa Shakti Bhavan, J-1/10, EP & GP Block, Saltlake, Sector-V, Kolkata - 700 091**" within due date.

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6. The selected candidates in all cases are liable to be posted/transferred anywhere within the State of West Bengal.
7. In case no division/Class is awarded and only grading is done, exact percentage of marks and conversion formula adopted are to be mentioned with documentary evidence, if required.
8. Date of Birth as recorded in Madhyamik or Equivalent Admit card/Certificate will only be accepted.
9. The list of eligible candidates and interview schedule for the post would be published in the website of WBGEDCL (www.wbgedcl.in) only. No queries regarding eligible candidates/interview schedule would be entertained.
10. The request for a change of interview schedule will not be entertained.
11. The prescribed qualifications and experience are the minimum and more possession of the same does not entitle applicants to be called for interview. Where the number of applicants received in response to the advertisement is large and it is not convenient or possible for WBGEDCL to interview all the applications, WBGEDCL may restrict the number of candidates for interview to a reasonable limit on the basis on the either higher qualifications in the relevant subjects/higher standard of marks/grade obtained in the qualifications and/or experience in relevant field higher than minimum prescribed in the advertisement.
12. The candidate must have good health and character and suitability in respect for appointments to Govt. PSU.
13. **No claim of Regularization of this Contractual Service shall be entertained at any stage. This recruitment is on a purely temporary basis and project oriented.**
14. The candidate called for the examination/interview will not be entitled for reimbursement of any travelling expenses.
15. The candidate must ensure that they have the requisite qualification and experience shown against each post and thus fulfil the required criteria before applying for the post.
16. Applications Form not properly filed up or incomplete in any respect (e.g. without signature and required documents) would summarily be rejected.
17. Canvassing in any form will disqualify an applicant. The candidate should conduct properly with Officials/other candidates before and after his/her interview inside the office premises otherwise his/her candidature may be cancelled.
18. **Applications received through email will not be entertained. The application must be submitted in the Dropbox located on the First Floor of Bikalpa Shakti Bhavan, J-1/10, EP & GP Block, Saltlake, Sector-V, Kolkata - 700 091.**
19. The applicants are advised to go through the full particulars of the advertisement and make sure that he/she satisfies all the requirements as per the advertisement. In case, it is detected at any stage of recruitment/selection i.e. during test/interview/verification of documents etc. that an application has furnished incorrect/false information or suppression of facts(s), his/her candidature will automatically stand cancelled. If any of the above shortcomings is /are detected even after appointment, his/her service are liable to be terminated without any notice.
20. No TA/DA is admissible for interview.
21. The recruitment process may be cancelled/postponed/suspended/terminated without any prior notice assigning any reason at any stage.

N.B. Venue, Date & Time of interview will be published in WBGEDCL's website (www.wbgedcl.in).


(Barun Kumar Ray, IAS)
Managing Director

Place: Kolkata

Date: 11.04.2025

APPLICATION FORMAT

Paste Passport Size
Photo
(Self-Attested)

To
The Managing Director,
West Bengal Green Energy Development Corporation Ltd.,
Bikalpa Shakti Bhavan,
J-1/10, EP & GP Block, Saltlake,
Sector-V, Kolkata - 700 091.

Application for the Post of.....

Sir,

With reference to your advertisement published in..... on
..... and in your website Recruitment Circular No. 01/2025/WBGEDCL dated for
recruitment for the post of (Mention category of post). I am furnishing
below my candidature for your kind consideration for the said category of post.

1. Name in Full (Block Letter) : _____
2. Father's /Husband's Name : _____
3. (a) Date of Birth : _____
(b) Age as on 01.01.2025 : _____ Years _____ Months
4. Postal/Communication Address : _____

5. Permanent Address : _____

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6. (a) Education & (b) Technical Qualification:

Sl. No.	Examination Passed	Name of Board/University	Year of Passing	% of Marks

7. Work Experience:

Sl. No.	Name of Organization	Nature of work (in short)	From	To	Office Address	Total Period	Last Salary Drawn (Rs.)

8. Telephone/Mobile No. : _____

9. E-mail ID : _____

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10. Nationality : _____
11. Religion : _____
12. Caste Category : _____
(Gen/SC/ST/OBC)

Declaration: I hereby declare that all information furnished above is true and best to my knowledge and belief. In case it is detected at any stage of interview and /or selection process and/or even after appointment that I have furnished any incorrect/false information or have suppressed any material fact(s), my candidature will automatically stand cancelled/services are liable to be terminated without notice.

(Full Signature of the Applicant)

Place:
Date:

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