



# West Bengal Green Energy Development Corporation Ltd

(A Govt. of West Bengal Company)

CIN: U40108WB2007SGC121189

**:Registered & Corporate Office:**

Bikalpa Shakti Bhavan, Plot-J-1/10 EP, GP Block, Salt Lake Electronics Complex,

Sector-V, Kolkata – 700 091

Ph: 033-2357-6543/6361 :: Fax: 033-2357-6569

website: www.wbgedcl.in :: e-mail: wbgedcl@rediffmail.com

Ref. No. WBGEDCL/215(III)/O&M/2 MWp/018

Dated: 06.04.2018

## **Section-I**

### **DETAILED NOTICE INVITING TENDER**

**1.0 West Bengal Green Energy Development Corporation Ltd** herein referred to as **WBGEDCL** invites tender through Domestic Competitive Bidding (DCB) from resourceful, reputed, eligible, competent and established manpower service provider and Security Agencies having registered offices in West Bengal for providing 14 nos. of outsourced manpower service in respect of different position for the period of 12 (Twelve) months and finalization of Rate of percentage of service charges for providing outsources manpower . The outsourced personnel would be posted in WBGEDCL Solar Power Plant at Jamuria, West Burdwan.

**NieT No: WBGEDCL/NIT-01/2018-19 Dated 06.04.2018**

#### **2.0 Cost of Tender Document (Tender Fee):**

Cost of Tender document is **Rs. 2,000.00 (Two Thousand only)**. The cost of tender document is non-refundable. The tender fee may be remitted through Bank Draft / Banker's cheque issued from any scheduled bank within India in favour of the "**West Bengal Green Energy Development Corporation Ltd**", payable at Kolkata

#### **3.0 Bid Security( Earnest Money Deposit (EMD) ) :**

The Bid Security / EMD is **Rs.36,000.00 (Rupees thirty six thousand only)**. Necessary Earnest Money (EMD) may be remitted through Bank Draft / Banker's cheque/Bank Guarantee issued from any scheduled bank within India in favour of the "**West Bengal Green Energy Development Corporation Ltd**", payable at Kolkata or Bank Guarantee from any scheduled bank within India.

#### **4.0 Qualifying Requirement For Bidders:**

- a) Business experience for at least 04 (three) years i.e. 2014-15, 2015-16, 2016-17 & 2017-18 by providing outsource manpower in different category security guards/gunmen of that Selected Bidder. Credentials to prove their satisfactory past services in Govt., PSU & Other enterprises. Engagement order, work completion certificate should be provided.
- b) Valid GST Registration certificate,
- c) PAN, Income Tax Return Acknowledgement for last three assessment years i.e. 2015-16, 2016-17 & 2017-18,
- d) Profession Tax Registration certificate,
- e) Valid Registration Certificate under EPF Act, ESI Act etc along with Code nos. under Employees Provident Fund Act and ESI Act.
- f) Minimum **50 (fifty )** numbers of Manpower & Security Guards employed in different organizations in last 12 (twelve) months during the financial year 2017-18.
- g) Amount of Average Annual turnover which should not be less than **Rs. 5,00,000.00 (Rupees Five Lakh only)** during financial years 2015-16, 2016-17 & 2017-18.

- h) **For proof of Turnover**, Annual Accounts for bidder other than companies & audit report for bidder being companies registered under Company's Act are required to be submitted for last 03 (three) assessment years i.e. 2014-15, 2015-16 & 2016-17.
- i) Valid Trade License and its offices in West Bengal. Agencies operating from outside the state without office(s) in West Bengal will not be considered. Selected Bidder must give the proper address of office in west Bengal and its registered office.
- j) Govt. owned enterprise having similar business experience may also participate.

**5. Validity of offer:**

Validity of the offer 120 days from the date of opening of the techno-commercial bid. However, it may be extended in case of exigencies with consent from the successful bidder(s).

6. WBGEDCL is not bound to accept the lowest tender. WBGEDCL reserves the right to accept or reject any bid partly or fully or cancel the bidding without assigning any reason thereof and in such case no bidder/ intending bidder shall have any claim arising out of such action.
7. If the offer is submitted without or inadequate Earnest Money (Bid Security), the bid will not be opened. Incomplete offer will be liable for rejection.
8. Any evidence of unfair Trade Practices including overcharging, price fixing, cartel etc. as defined in various statutes, will automatically disqualify the bidders.
9. The Tender Inviting Authority reserves the right to modify, amend or supplement the Tender Document. Any corrigendum, notification concerned to this tender will be published in the website **www.wbgedcl.in** and it will be part & parcel of the tender. The bidders are therefore advised to follow the website for such corrigendum, notification etc.
10. Consortium or Joint Venture or Sub-contractor for this work will not be considered.
11. Other information as well as terms and conditions, which do not covered in the NIT, have been incorporated in bidding document.
12. **Address For Communication**

The Chief Engineer  
West Bengal Green Energy Development Corporation Ltd  
Bikalpa Shakti Bhavan,  
J1/10, EP&GP Block,  
Sector- V, Salt Lake,  
Kolkata- 700091  
Website : [www.wbgedcl.in](http://www.wbgedcl.in)  
ContactNo. +91332357-6361, FaxNo. : +91332357-6569  
Emai : [cewbredagedcl@wb.gov.in](mailto:cewbredagedcl@wb.gov.in)

Sd/-  
**Chief Engineer**

Memo No. WBGEDCL/215(III)/O&M/2 MWp/018(I-III)

Dated 06.04.2018

**Copy forwarded to:**

1. Chief-Finance & Accounts,,
2. **Website ([www.wbgedcl.in](http://www.wbgedcl.in))**,
3. Notice Board. WBGEDCL.

Sd/-  
**Chief Engineer**